



TRAVEL GUIDELINES FOR DEVICE SECURITY

While traveling, protect your electronic devices and data by following these guidelines.

Please note that this is not a comprehensive security plan.
Your own judgment and general travel safety practices remain essential.

BEFORE YOUR TRIP:

- Inform the Align Service Desk of your travel plans. Using the [Align Portal](#) is preferred
- Take only those devices and documents that are necessary for your trip
- Make sure any personal devices being taken with you are:
 - Encrypted
 - Up to date with the latest patches
 - Backed up recently
 - Disabled from automatically sharing services (files, pictures, etc.)
 - Protected with a strong password
- If you plan to travel to any countries the U.S State Department has listed at a Level 2 or higher [travel advisory](#), consider the following additional measures:
 - Use a corporate loaner laptop if available which can be wiped upon your return
 - Use personal devices that do not contain sensitive data and can be wiped upon return

WHILE TRAVELING:

- Always keep your devices in your possession
- Avoid connecting to any charging stations unless connecting directly to an electrical outlet
- Refrain from using public Wi-Fi
- Assume that all networks and Wi-Fi you will be connecting to are compromised
- Disable Wi-Fi when it is not in use
- Do not install any updates while traveling without consulting Align
- Keep services disabled that are not needed (Bluetooth, Wi-Fi, GPS)
- If you must use public Wi-Fi:
 - Do not access your personal, financial, or highly sensitive information
 - Log in or send personal information only to websites that show a secure lock icon
 - Log out when you've finished using an account
 - Don't use the same password on different websites
 - Pay attention to warnings. Many web browsers alert you before you visit a scam website. Don't ignore these warnings
- We suggest also considering using an RFID-blocking cover to protect any cards with magnetic strips

UPON RETURN FROM A LEVEL 2+ TRAVEL ADVISORY COUNTRY:

- Request any corporate devices used be wiped
- Reset/wipe any personal devices